

## VACANCYANNOUNCEMENTS

### JOINT CLINICAL RESEARCH CENTRE



The Joint Clinical Research Centre (JCRC) is an indigenous medical organization that was established in 1991 as a limited liability not-for-profit Joint-venture between the Uganda Ministry of Health (MoH), Ministry of Defense and Makerere University Medical School (now Makerere University College of Health Sciences). JCRC is located on plot 101 Lubowa Hill Off Entebbe Road P.O. Box 10005 Kampala.

Joint Clinical Research Centre seeks dynamic, motivated and innovative candidates for the positions below in the USAID LPHS Kigezi & Lango project based in Kigezi.

#### **About the JCRC USAID/LPHS- Kigezi & Lango:**

USAID's Local Partner Health Services – Kigezi & Lango is a five-year Activity implemented by Joint Clinical Research Centre (JCRC) as a transition mechanism from USAID RHITES SW and USAID RHITES-N, Lango to continue implementation of service delivery activities (HIV & TB) in Ankole and Kigezi as well as Lango regions.

#### **I. Job Title:** Community Engagement Officer

**Reports to:** Cluster lead

**Supervises:** None

**Contract Duration:** 01 years renewable

**Duty Station:** Kanungu/Rukungiri

#### **Job Purpose:**

The Community and Engagement Officer will be expected to provide technical support to the USAID LPHS Kigezi supported health facilities in the allocated cluster/district on Community interventions across the Prevention, Adults & Pediatric Care & Treatment, PMTCT/EID and TB priorities.

#### **Specific duties and responsibilities;**

- Planning and implementation of community interventions to improve the quality of community HIV/TB services.
- Support generation of integrated community service delivery work plans for supported sites/district.
- Support accurate and timely community interventions data collection, review and reporting in the respective HMIS tools.
- Support planning and implementation of TB contact tracing and community TB screening at the supported DTUs
- Support client access to preferential DSDM approaches & all services provision at facility and community.
- Support implementation with fidelity and to scale high impact HIV case finding interventions.
- Work with the Community Health Workers (Community & Facility based Peers, CLFs, YAPs, KP

- peers) to ensure functionality of the PSS groups, client attachment & contacting support.
- Collaborate with the OVC partner in implementation of community interventions addressing 95-95-95 gaps impacting on access to all services for CALHIV & all PLHIV.
- Support implementation and integration of Gender and GBV in health service delivery at targeted health facilities and provide support for activities that address SGBV.
- Ensure implementation of an effective referral system at facility and community level for survivors' access to timely quality case management services.
- Mentor and coach community Health workers/Actors on provision of client literacy for HIV /TB services
- Reporting: weekly, monthly and quarterly reports on the community activities
- Documentation of promising practices & success stories in provision of HIV/TB community services
- Perform any other duties assigned by the supervisor.

### **Person Specifications:**

- Hold a Bachelor's degree in Social Sciences or Community Development or Community Health or Nursing.
- Possession of a post graduate in Public Health, Sociology or Community Health would be an added advantage
- At least three years' experience in PEPFAR HIV/TB projects community work with experience gained through serving within a government institution or NGO with proven ability to coordinate activities of different stakeholders at district and or sub national level.
- Three years' experience training community health workers and/or CBOs in MNCH, FP, HIV and TB interventions
- Skills in at least two or more of the following technical areas: Strengthening service delivery programs, supporting referrals and linkages between and among communities and health facilities; performance and quality improvement, psychosocial support, and integrating health service delivery into community structures.
- Proven ability to coach, mentor and develop technical capacity in national programs and technical staff
- Excellent written and verbal communication or interpersonal skills is a must.

### **2. Job Title: Driver**

**Department:** Finance and Operations

**Reports to:** Transport and Logistics officer

**Directly Supervises:** None

**Location:** Kabale

### **Job Purpose:**

To transport JCRC staff and supplies (Drugs, Laboratory Reagent, Sundries and other items) from and to the required destination in accordance with transport schedules and procedures. He/she shall Keep and update a log of vehicle movement and ensure that the vehicle is in proper and safe condition at all times

### **Duties and Responsibilities:**

- Complete and submit all necessary paperwork, such as dispatch sheets and any other paper work required for effective delivery of JCRC supplies
- Deliver and pick items, documentation and ensuring accurate capture of what the

item/documentation is, who received the item, and obtaining proper signatures.

- Responsible for the cleanliness, safety and security of the vehicle and its contents, to prevent loss, damage or accidents.
- Ensure that the vehicle is in proper and safe condition prior to use and accept responsibility to report any damage or mechanical malfunctions that exist.
- Keep and update a log of vehicle movement and records any critical occurrences.
- Advise the Transport & Logistics officer on vehicle maintenance and service schedules, license requirements and any other repairs.
- Maintain an excellent driving record
- Transport employees, stakeholders, and other individuals as directed in a safe and responsible manner.
- Any other duties as may be assigned from time to time.

### **Qualifications & Experience;**

- A minimum of Ordinary Level Certificate with training in Automobile Mechanics, Defensive Driving and First Aid
- Driver's License and good driving record. Classes: B, CM, DL
- At least 4 years of driving experience in an INGO organization Preferably USAID Funded
- Ability to communicate with officials and guests in a relaxed but competent and professional manner.
- Ability to work effectively with a diverse group of staff, implementing partners and beneficiaries.
- Language Proficiency: Ability to speak, read, and write in English fluently
- Demonstrate dependability and self-motivation.
- Maintain high level of personal integrity and reliability. Be willing to work extra/overtime hours as needed according to departmental workload.

### **Job application procedure**

All applications should be addressed to The Manager Human Resource & Development Joint Clinical Research Centre via [jobs@jcrc.org.ug](mailto:jobs@jcrc.org.ug). Applicants are **STRICTLY** advised to apply with a cover letter and CV combined in one PDF document not exceeding six pages **mentioning the job title as the subject matter**.

**Deadline:** Friday 5<sup>th</sup>, July, 2023

**Note: JCRC is an equal opportunity employer. Any attempts of influencing the recruitment process will lead to automatic disqualification. The public is further strongly advised to be vigilant about fraudsters masquerading to be recruiting on JCRC's behalf using Whatsapp and other unofficial means of communication.**