



## JOINT CLINICAL RESEARCH CENTRE (JCRC)

### BID NOTICE UNDER OPEN DOMESTIC BIDDING

#### *INVITATION OF BIDS FOR PROVISION OF GROUP PERSONAL ACCIDENT/ WORKER'S COMPENSATION INSURANCE POLICY FOR JCRC STAFF: JCRC/SVRS/21-22/13549.*

1. **Joint Clinical Research Centre (JCRC)** is desirous to get a service provider for provision of **group personal accident / worker's compensation insurance policy for JCRC staff.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above services.
3. Bidding will be conducted in accordance with the **open domestic bidding** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) **from 8.30 am to 4.00pm**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 7(a) and upon payment of a non-refundable fee of **Ugx 100,000/=** to our cashier in finance and administration block.
6. Bids must be delivered to the address below in No 7(a) at or before 17<sup>th</sup> June, 2022 at 10:30am. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who may choose to attend at the address below at 7(b) on 17<sup>th</sup> June, 2022 at 11:00am.
7. (a) Documents may be inspected, issued and delivered at:  
JCRC-Lubowa Administration Block, Procurement and Disposal unit.  
(b) Address of bid opening: **JCRC Administration Block, Board room.**
8. **The planned procurement schedule (subject to changes) is as follows:**

Activity	Date
a. Publish bid notice	19 <sup>TH</sup> May,2022
b. Pre-bid meeting where applicable	1 <sup>st</sup> June, 2022 starting at 10:00am.



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c. Bid closing date	<b>17<sup>th</sup> June,2022 at 10:30am:</b>
d. Evaluation process	<b>(Within 20 working days from bid closing date).</b>
e. Display and communication of best evaluated bidder notice.	<b>Within 5 working days from Contract Committee Award.</b>
f. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).</i>

**MANAGEMENT**